

Diversity and Inclusion Certificate Program
Completion and Tracking form

Diversity and Inclusion Certificate program (DICP) is a series of six workshops, consisting of two core required workshops and four elective workshops. DICP is designed for all University of Pittsburgh staff and faculty. These workshops will provide participants the tools necessary to foster diversity, celebrate differences and learn the benefits of diversity in an academic environment.

All workshops required to earn the DICP certificate will be offered on a rotating basis each fall and spring through the **Faculty and Staff Development Program (FSDP)**. Participants can take these workshops in any order. The DICP certificate requirements include completion of two required and four elective workshops. To complete the program, participants will be asked to participate in a capstone conversation session facilitated by a member of the Diversity and Inclusion Office.

Participants are expected to track their own progress and report completion of required courses to rzepecki@pitt.edu

To complete the certificate program, participants must:

- Take the **two** core, required and **four** elective workshops, totally **six** total workshops.
 - Each course and registration can be found at the FSDP web page: www.hr.pitt.edu/fsdp
 - Each participant is responsible for tracking their own progress. Please note and date completed.
 - At each workshop, be certain to sign your name to during check-in to validate attendance
- After completing all six workshops, return this form to rzepecki@pitt.edu.
- Once attendance has been confirmed, you will receive an email scheduling the capstone conversation session.
- On completion of all workshops and capstone conversation session, participants will receive a certificate from the Office of Diversity and Inclusion.
- Each participant will also be invited to attend the Annual Diversity and Inclusion Breakfast.

Name _____

Department _____

Email _____

Campus Phone _____

Workshop Title	Date Completed
Fostering a Diverse and Inclusive Environment: The WHY and HOW	
Preventing Sexual Misconduct: Understanding Your Responsibilities	